

CHECKLIST

OF THE STEPS TO TAKE UPON ARRIVAL

You are arriving in France as a new international student at Université Grenoble Alpes ?
Find here the steps to take to settle in well, and thus enjoy your stay !

☐ MOVING INTO MY ACCOMMODATION

- Take out a home insurance contract with a student insurance company ('mutuelle étudiante'), a bank, or an insurance company.
- Sign my rental contract ('bail') in duplicate.
- Do the entry inventory ('état des lieux d'entrée') with the owner and get my keys.
- If water, electricity, gas or internet charges are not included in the rent: choose suppliers and take out contracts.

☐ OPENING MY BANK ACCOUNT

- Prepare my documents: proof of identity, proof of address in France, and proof of student status if I am already registered.
- Choose my bank and make an appointment at an agency to open my bank account.

☐ TAKING OUT PERSONAL CIVIL LIABILITY INSURANCE

- Check whether my housing insurance already includes a personal civil liability insurance ('responsabilité civile vie privée').
If not, get it from a student insurance company ('mutuelle étudiante'), a bank, or an insurance company.
- Keep my insurance certificate, which can be required for my administrative registration at university.

☐ REGISTERING AT UNIVERSITY

- If it applies to my situation, obtain my CVEC certificate:
www.campusfrance.org/en/ > Getting Organised > CVEC
- Validate my **administrative registration** with the 'service de scolarité' of my host faculty or school.
- Pay for the registration fees if it applies to my situation, and get my student card.
- Complete my **academic enrollment** (choice of courses, options...)

☐ REGISTERING FOR HEALTH INSURANCE ('SÉCURITÉ SOCIALE')

- Check whether I need to register for French health insurance on <https://etudiant-etranger.ameli.fr/#/>.

If I have to register :

- Submit the documents requested to obtain my provisional health insurance certificate, and later my medical card ('carte Vitale').
- Remember to choose and declare a referring doctor.

☐ SUBSCRIBING TO A COMPLEMENTARY HEALTH INSURANCE ('MUTUELLE')

Social security covers only part of the medical expenses.

- To be better reimbursed, subscribe to a complementary health insurance from an insurance company ('mutuelle étudiante' for example).

Good to know: If I have a limited budget, and am registered with French state health insurance, I can apply to the 'Complémentaire Santé Solidaire' from the CPAM.

☐ APPLYING FOR CAF HOUSING ALLOWANCE

- If I need it, I can apply for a financial help to pay for my rent to the CAF (Caisse d'Allocations Familiales).
The application is made online, on the CAF website, as soon as I move in.

☐ VALIDATING MY VISA OR APPLYING FOR A RESIDENCE PERMIT

If I arrived in France with a visa:

- Within 3 months of my arrival in France, depending on the type of my visa, follow the procedure indicated on the UGA International web portal, under Visas and residence permits > Entry requirements and visas > On arrival.



FIND OUT MORE +

Visit the UGA international web portal
> international.univ-grenoble-alpes.fr/getting-organized/
Section The steps of your stay

NEED HELP?

Contact the International Students & Scholars Office (ISSO)
In Grenoble : isso@univ-grenoble-alpes.fr
In Valence : isso-valence@univ-grenoble-alpes.fr