

« ÉTUDIANT » RESIDENCE PERMIT AND « VISITEUR » (SPOUSES)

This list only applies if you do not have access to the online national platform of the Directorate-General for Foreign Nationals in France (DGEF)

IMPORTANT: For each document, please bring the original and a photocopy.
Documents written in a language other than French must be translated by a sworn translator accredited by French courts.

Common documents:

- ☐ Passport, with the copy of the identity page
- ☐ Current residence permit: card or visa plus the copy of the first and last stamp of entry in France/Schengen Area
 - If it's a long stay visa equivalent to a residence permit (VLS-TS), add: the proof of its online validation (« *Confirmation de la validation de l'enregistrement de votre visa long séjour valant titre de séjour* »)
 - If it's a visa « étudiant-concours », provide in addition the certificate of achievement and the certificate issued by the French embassy or consulate
- ☐ If you are married: family record book or marriage certificate
- ☐ "Fiche de renseignements" form, filled in and signed
- ☐ 3 recent ID photos taken in France (following the 35 mm x 45 mm format – ISO/IEC 19794 – 5 : 2005 standard)
- ☐ A proof of address **dated less than 6 months in your name:**

Electricity, gas, water, phone or Internet bill; house insurance certificate (« *Attestation d'assurance habitation* »); certificate from your student residence (« *Attestation de résidence universitaire* »); rental contract or receipt/bill (if dated less than 6 months); « *Taxe d'habitation* » (if dated less than 6 months); Hotel statement (dated less than one month) and copy of the last bill.

If you are accommodated by someone:

- « *Attestation d'hébergement* » form filled in and signed by the person accommodating you;
- copy of the valid ID of this person (French/European ID or French residence permit; if it's a residence permit card the address must be up to date);
- A recent proof of address (less than 6 months) in this person's name
- ☐ Proof of monthly financial resources at least equivalent to **615€**
Important: bank statements must show the amounts in euro, and need to be stamped and signed.
 - Option 1: Bank statement (such as « *synthèse des soldes* » ou « *relevé de situation client* ») certifying that you have at least 6150€ on your account balance (dated less than 1 month).
 - Option 2: « *Attestation sur l'honneur de prise en charge* » form filled in and signed by your guarantor with the documents listed in the form (including the bank transfer order to your account for the academic year).
 - Option 3: Recent scholarship certificate mentioning the amount in euros and the duration of the scholarship.
 - Option 4: Work contract with copies of the 3 last pay slips

Students:

- ☐ Certificate of enrollment (or pre-enrollment letter from your school or university)
- ☐ "Cursus scolaire" form, filled in and signed
- ☐ Academic transcripts of the past year (except PhD students), and last diploma obtained in France (if available).

Spouses of students:

- ☐ Certificate of enrollment of your spouse
- ☐ « *Déclaration sur l'honneur de n'exercer aucune activité professionnelle* » form, filled in and signed.