

Immigration requirements for a participant in the Globalink Research Internship program

This document is intended for students whose Globalink internships are 120 days or less and provides information on required immigration documentation.

Before starting preparation for your journey to Canada, please make sure you **have proof of identity**. Globalink interns **must** hold a valid passport or travel document. You must have at least 6 months of passport validity prior to your expected departure from Canada at the end of your internship.

In order to seek authorization to work in Canada, the following steps are required:

- Qualifying under one of Canada's immigration programs
- Collecting documents as per your country of origin
- Filling out and submitting your application as per your country of origin
- Collecting your visitor record with 120-day short-term work permit exemption remark at the Canadian border and meeting all other Canadian immigration requirements

Globalink interns are **not** required to apply for the following:

- Labour Market Impact Assessment
- Work permit
- Certificat d'acceptation du Québec (for interns at academic institutions in Quebec)

Preparing to arrive in Canada

Globalink participants will need to either apply for a temporary resident visa or an electronic travel authorization (eTA) before coming to Canada. Read the [Entry Requirements by Country/Region](#) and use the [Find out if you need a visa](#) tool to determine whether you require an eTA, temporary resident visa or neither. **Your visa/eTA must be approved before entering the country.**

We strongly suggest that you wait until your visa or eTA has been approved before making travel arrangements. Mitacs will not be responsible for costs incurred due to delays associated with application changes.

If the country of issuance of your passport does not require a visa, you may need an eTA. To determine if you need an eTA and to learn how to apply for one, visit:

- [Who needs an eTA?](#)
- [How to apply for an eTA](#)

Examples of instances where an eTA may not be required:

- You are arriving in Canada by land or sea *and* your passport was issued by a [visa-exempt country](#)
- You are a citizen of the United States
- You were previously issued an eTA that is still valid

Filling out your visa or eTA application

You must apply for your temporary resident visa or eTA from outside Canada. You may apply for a temporary resident visa via the [IRCC secure account GC Key Portal](#).

Processing times:

- eTA: Allow at least **1-8+ weeks** before your scheduled departure for your application to be processed.
- Visa: Allow at least **16+ weeks** before your scheduled departure for your application to be processed.
- Visa: Allow at least **2 – 4+ months** before your scheduled departure if you:
 - Are applying from outside of your country of citizenship
 - Are required to provide biometric information
 - Are travelling with family members
 - Will be working with human subjects in a hospital, clinical setting, nursing home, or daycare. You may also be required to undergo a medical examination.

Please note that the above-listed time frames are suggestions and are for reference purposes only as the application processing times vary from country to country. IRCC may take significantly longer or less than the above posted times; however, you may see the suggested timeframe for your specific country of origin here: <https://www.canada.ca/en/immigration-refugees-citizenship/services/application/check-processing-times.html>.

You will need to pay an application fee when you submit your application. This fee will be reimbursed to you according to the information provided in your Award Letter:

- Citizens of visa-required countries for whom biometrics are required: \$185
- Citizens of visa-required countries for whom biometrics are not required: \$100
- Citizens of visa-exempt countries who are not United States citizens: \$7
- Citizens of the United States: \$0

You can submit your application in two ways: online (strongly recommended) or in-person at a port of entry if you qualify as a person who may apply there. You can find more information on the [Immigration, Refugees and Citizenship Canada website](#). During the COVID-19 pandemic, paper based applications are not being accepted until further notice. However, if you are experiencing technical difficulty, you may contact IRCC for an exemption.

Most Globalink interns do NOT require a medical examination. [If you require one due to your work assignment, country of origin or personal medical history](#), it must be completed before you enter Canada and performed by [pre-authorized panel physicians selected by the Canadian government](#). Mitacs does not pay for medical examinations by panel physicians. <https://www.canada.ca/en/immigration-refugees-citizenship/corporate/publications-manuals/operational-bulletins-manuals/temporary-residents/eta.html>

Since December 31, 2018, biometrics (fingerprint and a photo) are required by for citizens from specific countries applying for a Canadian visitor visa, work or study permit, or permanent residence in Canada, for identification purposes. Please keep in mind that this change might add time to the regular visa processing time. Please use the [tool](#) to determine whether this new regulation applies to you, and read the [facts](#) for more information on how to provide this.

If you do have to provide biometrics, please note that processing will not commence until IRCC has received your biometrics. The visa processing time does not include the time you need to give your biometrics.

Update regarding biometric requirements for interns from China, India, Pakistan, Ukraine, and Brazil

This may not apply to you, but Mitacs recommends that all applicants check whether they need to give biometric information when applying for a visitor visa to enter Canada given the recent immigration change.

Since December 31, 2018, biometrics (fingerprint and a photo) are required by Immigration, Refugees and Citizenship Canada (IRCC) for citizens from specific countries applying for a Canadian visitor visa, work or study permit, or permanent residence in Canada for identification purposes. Therefore, Globalink interns from the above-listed countries applying for a visitor visa will need to provide biometrics in person at a Government of Canada-authorized biometrics collection service point.

Please note that the time it takes to provide biometrics isn't included in the application processing time, and applicants have up to 30 days to submit biometrics upon receiving the Biometric Instruction Letter from IRCC. Therefore, we kindly ask you to keep potential immigration delays in mind when you set your start date on the Globalink Platform. The Globalink Research Internship (GRI) program runs from May 1 to October 1 each year, and our team strongly recommends a later start date (preferably in June) as delays and confusion due to the new biometric requirement might occur. **Please submit your visa application as soon as possible, and inform us if you expect any delay.**

Please use the [Find out if you need to give biometrics](#) tool to determine whether this new regulation applies to you, and read the [Facts about biometrics](#) for more information on how to provide this.

Arrival in Canada

Before you board the plane, ensure you have the following items in your carry-on luggage:

- A copy of your Globalink Research Internship Award letter in its entirety, including appendices
- Your passport and any other document required to enter Canada as per your country of origin

When you arrive in Canada, your documents will be reviewed by Customs and Immigration, and officers of the Canada Border Service Agency or Immigration, Refugees, and Citizenship Canada. Please remember to request a Visitor Record or IMM1097 at the port of entry (following this request, you may be required to visit a second

immigration officer). This document assists with opening a bank account in Canada and we recommend that you obtain one. It is now required for officers to provide this upon request.

For information on visitor records, please see: <https://www.canada.ca/en/immigration-refugees-citizenship/corporate/publications-manuals/operational-bulletins-manuals/temporary-residents/visitors/visitor-record.html>

Requesting a Visitor Record upon arrival in Canada

Prior to leaving your home country, read about the [120-day work permit exemption for researchers](#).

Upon arrival in Canada, at the port of entry, **you must request a “visitor record” or IMM1097 while mentioning the 120-day short term work permit exemption category**, as this is a very important work permit exemption under the Global Skills Strategy. When the officer takes your passport at the Canadian border, **ask them to add “120 day short term work permit exemption – Public policy”** to your visitor record. If you have requested the correct document, this remark should be displayed at the bottom of your visitor record under the “remarks” section.

It is important that you personally and expressly request this, as officers may not ask what your purpose of entry is or provide any documentation or passport stamps. Please note that Border services officers should issue a visitor record to you if requested, so long as you have met all other requirements.

The visitor record provided by the border services officer **must indicate that you are authorized to work in Canada** or else you will be unable to apply for a Social Insurance Number (SIN). Please note that you a visitor record is not a work permit.

If you face difficulty and feel that border official does not seem to understand what you want, you may refer them to the “Visitor records” section of the following page and tell them you are seeking a visitor record with the following remark “120-day short term work permit exemption – Public policy”:
<https://www.canada.ca/en/immigration-refugees-citizenship/corporate/publications-manuals/operational-bulletins-manuals/temporary-residents/foreign-workers/researcher-exemption.html>.

You may wish to print out the above page to show to the officer.

A visitor record will normally look like this:

AA123 456 789
0123456789

Application/Demande: 0123-4567
UCI/IUC: 12345678

VISITOR RECORD/FICHE DE VISITEUR

CLIENT INFORMATION/INFORMATION DU CLIENT

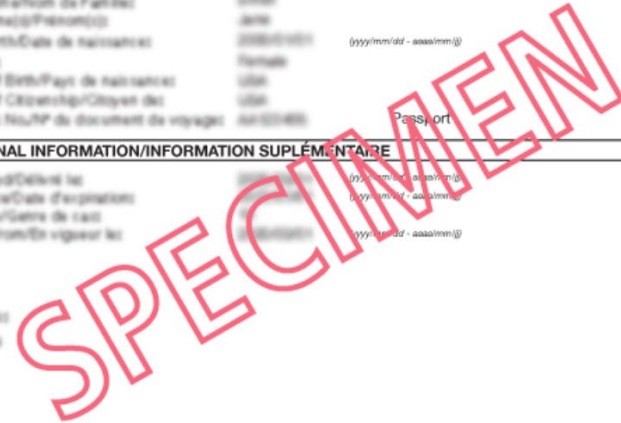
Family Name/Nom de famille	Smith
Given Name(s)/Prénom(s)	John
Date of Birth/Date de naissance	01/01/1980 (yyyymmdd - aaaa/mm/@@)
Sex/Sexe	Female
Country of Birth/Pays de naissance	USA
Country of Citizenship/Citoyen de	USA
Travel Doc No./N° de document de voyage	AA123456789 Passport

ADDITIONAL INFORMATION/INFORMATION SUPPLÉMENTAIRE

Date Issued/Date de	01/01/2019 (yyyymmdd - aaaa/mm/@@)
Expiry Date/Date d'expiration	01/01/2020 (yyyymmdd - aaaa/mm/@@)
Case Type/Genre de cas	Visitor
In Force From/En vigueur le	01/01/2019 (yyyymmdd - aaaa/mm/@@)

Conditions:
Conditions:

Remarks/Observations:
Remarques:



THIS DOES NOT AUTHORIZE RE-ENTRY/CECI N'AUTORISE PAS LA RÉ-ENTRÉE

THIS FORM HAS BEEN ESTABLISHED BY THE MINISTER OF IMMIGRATION, REFUGEES AND CITIZENSHIP CANADA - THIS DOCUMENT IS THE PROPERTY OF THE GOVERNMENT OF CANADA
FORMULAIRE ÉTABLI PAR LE MINISTRE DE L'IMMIGRATION, RÉFUGIÉS ET CITOYENNETÉ CANADA - LE PRÉSENT DOCUMENT EST LA PROPRIÉTÉ DU GOUVERNEMENT DU CANADA

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Larger image may be found here: <https://www.canada.ca/en/immigration-refugees-citizenship/services/new-immigrants/status-documents.html#record>

Please note, Mitacs **CANNOT** advise you on how to complete your immigration documentation nor provide legal advice regarding your specific immigration matter. Therefore, please make sure to review the official Canadian immigration page: <https://www.canada.ca/en/services/immigration-citizenship.html> for further information.

Only lawyers, licensed Regulated Canadian Immigration Consultants, or notaries of Quebec can provide immigration advice to non-Canadian citizens seeking to enter Canada. Therefore, none of the contents in this document should be interpreted as legal advice. If you require assistance with your application, the following resources may help you locate qualified assistance:

- Immigration, Refugees and Citizenship Canada: <https://www.canada.ca/en/immigration-refugees-citizenship.html>



- The College of Immigration and Citizenship Consultants: <https://www.college-ic.ca/>
- Canadian embassy in your region: <https://travel.gc.ca/assistance/embassies-consulates>
- Provincial and territorial law societies: <http://www.cic.gc.ca/english/information/representative/verify-rep.asp>