

FIRST APPLICATION AND RENEWAL

DOCUMENT DE CIRCULATION POUR ÉTRANGER MINEUR (DCEM)

Children of students and researchers of Université Grenoble Alpes

IMPORTANT : Documents written in a language other than French must be translated by a sworn translator accredited by French courts.

- The application form, filled in and signed by both parents (except for the situations listed at the end of the document). Add your contact information: email, phone number

In addition, the copies of the following documents:

- Pages of the child passport: identity and visa
- If it's a renewal: current DCEM
- Birth certificate of the child with the filiation
- 3 recent ID photos taken in France (following the 35 mm x 45 mm format – ISO/IEC 19794 – 5 : 2005 standard)
- For school aged children: certificate of enrolment of the current year
- Current residence permit proving the legality of the stay of one of the parents (with up-to-date address):**
 - Visa with the copy of the first and last stamp of entry in France/Schengen Area or residence card
 - If it's a long stay visa equivalent to a residence permit (VLS-TS), add : the proof of its online validation (« Confirmation de la validation de l'enregistrement de votre visa long séjour valant titre de séjour »)
- A proof of address **dated less than 3 months in your name:**

Electricity, gas, water, phone or Internet bill; home insurance certificate (« *Attestation d'assurance habitation* »); rental contract or receipt/bill (if dated less than 3 months); « *Taxe d'habitation* » (if dated less than 3 months); hotel attestation and last bill (dated less than one month).

If you are accommodated by someone:

- « *Attestation d'hébergement* » form filled in and signed by the person accommodating you;
 - copy of the valid ID of this person (French/European ID or French residence permit; if it's a residence permit card the address must be up to date);
 - A recent proof of address (less than 6 months) in this person's name
- If the parents have different nationality, proof of the child's nationality
 - If one of the parents lives abroad, court ruling showing the other parent authorizes the child to stay in France
 - In case of separation or divorce, French court ruling certifying the parental authority